### Dear Parent

**Parent Trustee Election**

We write to inform you that we have a vacancy for a parent trustee. Parent trustees are elected by and from the parents of children currently attending Trust schools. They serve a 4-year term of office and bring an important and valued perspective to the work of the Trust Board.

The Trust Board has a vital role to play in making sure every child receives the best possible education, which is reliant on trustees having the necessary experience, skills and commitment to contribute to effective governance. It is expected that trustees will make use of the various training opportunities available to them and play a full part in the work of the Trust Board and its committees. The Trust Board undertakes various meetings across the year, which take place during the day. We aim to provide a hybrid option of in person and virtual to aid trustees attendance at meetings, but would anticipate that face to face attendance be undertaken where possible.

If you are interested in becoming a parent trustee and you would like more information as to what the role entails, you can speak to myself of the Chair of the Trust Chris Huscroft.

 laura.lattimore@hcat.org.uk

chris.huscroft@hcat.org.uk

If you wish to nominate, please contact me with your nomination (self nomination is acceptable), which will need to be submitted by 10th November.

If there are more nominations than vacancies, an election will be held and you will be sent a voting paper.

Yours sincerely

Laura Lattimore

Returning Officer

HULL COLLABORATIVE ACADEMY TRUST

Election of Parent Trustee(s)

Nomination Form

Name:

Address:

Email

Telephone Number

I declare that I have a child on roll at an HCAT school and am eligible and willing to serve as a parent trustee.

Name of school child attends:

Signature of nominee:

Nominated by\*: (signature, name in capitals and address)

Candidate’s statement for inclusion on ballot paper (no more than 250 words)

Completed nomination must be returned by 10th November 2023

Please email to laura.lattimore@hcat.org.uk

### \*Self nomination is acceptable